

## **Greener Tywyn Committee Meeting Minutes**

**When:** 10:30am – 12:30pm, Friday 13<sup>th</sup> April 2018

**In attendance:** Joanna Houseman (minutes), Mat Gasquet, Liz Hutchinson, Sara Waddington.

**Apologies:** Heather Broster, Heather Garret, Richard Garret, Chris Broster, IO'D

### **Agenda**

#### **1. Membership**

We briefly discussed the previously proposed membership structure, we decided we could not make any decisions without the rest of the committee.

**Action Point:** SW to present outline of proposal on the GTG Admin page for approval from the committee.

#### **2. Joining Mantell Gwynedd**

Membership of Mantell Gwynedd will be £10 a year. By becoming a member we will receive:

- Regular, relevant information for our organisation
- Access to a network of similar groups
- Quarterly newsletter, and regular mailings and e-mailings
- A chance to be part of Mantell Gwynedd's activities
- Favourable rates for the hire of our meeting room, equipment and Mobile Unit
  - Training at a reduced rate

**Action Point:** MG to propose a vote on the GTG Admin page.

#### **3. Public liability insurance**

We didn't discuss this topic any further as we agreed we need to take advice and do some research.

**Action Point:** JH to ask S at Eden Project Communities if she has any advice or info on the topic.

**Action Point:** MG to research online if possible.

#### **4. Green Spaces**

Another work day needs to be planned at the school to carry out more planting and to get the wood chip paths spread out.

The cinema garden is okay to go ahead, just a low maintenance permaculture garden where the existing fruit trees are.

We discussed the possibility of trying to find any other experienced permaculturists to help us in the development of these spaces and also the possibility of hosting some courses in the future.

**Action Point:** JH to liaise with the school about a suitable date for the next work day and publicise on Facebook.

**Action point:** JH to ask JW if he is able to carry out the cinema design remotely. **A yes from him.**

## 5. #OneGreenChange

We will be hosting the follow up meeting for the surveys on Friday 20<sup>th</sup> April. Some points that have come up amongst the groups present:

We need to follow up on the places that have said they would commit to the Refill app and help them to sign up.

It would be helpful to the businesses if we could research the supply of suitable packaging alternatives. SW suggested we could organise a group purchasing group to help with the cost of these items if there is enough interest.

A few businesses have mentioned the recycling provisions, the fact they get charged and there is some confusion on what can be included. LH suggested a project dedicated to recycling for both households and businesses, tracking what happens from the curbside and also getting a clear picture of what businesses can and can't recycle. The possibilities of getting the local council involved and reducing the cost to businesses was also an idea as was taking charge of local recycling locally.

From this it was proposed that an information film be made and maybe we could host a dedicated 'rubbish day' or tie it in with the film festival later in the year.

We all agreed we think we fill the criteria for becoming a 'Plastic Free Town' but we need more info on how this can happen and whether we need to get the Town Council on board beforehand. Also we need to follow up on the representative for SAS and use Facebook to find one.

We need to decide on a name for the businesses that will be rewarded for their changes; Hero or Champion?

**Ac/on Point:** LH to begin working on the research for a film doc about recycling. **Ac/on Point:** HB to contact SAS for details on the representative they wanted and also the process for the Plastic Free Town credit.

## 6. GDPR Regulations

MG and HB attended a training day hosted by Mantell Gwynedd to inform about the upcoming changes to data protection responsibilities. This is something we need to keep in mind as we grow as it relates to how what information we store about people. There are rules regarding informing people what we hold, what it will be used for and receiving their permission for this.

We don't need to register with the ICO we just need to get explicit consent when people sign up to the newsletter and be aware when filming and photographing people, we should now be using written consent forms for this. We will have to contact everybody that has already signed up to gain their consent retrospectively and we agreed that we should inform that we will hold information for as long as GTG exists unless they unsubscribe.

**Action Point:** MG and HB to admin this.

**Action Point:** LH to ensure she has the relevant forms before filming in the future.

### **7. Next Newsreel film.**

The next Newsreel film created for us by LH will include the following topics:

- The school forest garden tree planting day.
- The Easter Beach Clean.
- The Netwalk held 16<sup>th</sup> April
- #OCG rewarding businesses.

It is hoped that the cinema will be happy to show the Newsreel (especially if they are one of the businesses receiving a #OCG reward).

**Action Point:** LH to work on this and publish when ready.

**Action Point:** SW to liaise with the cinema on possible showing of the film.

### **8. DATE OF NEXT MEETING**

Agenda items for next meeting, date yet to be agreed: -Membership and fee structure.

-Update on #OneGreenChange campaign.

-Discuss forming working group for the film festival later in the year. -Progress on the bank account.

-Green spaces update.

Public liability insurance update.